

**Occupation: NURSE**

## Tax Return Deduction Checklist

Name: \_\_\_\_\_

Year ended 30 June \_\_\_\_\_

### D1 WORK RELATED CAR EXPENSES - cents per km

Car Make and Model \_\_\_\_\_

TOTAL KM (max 5000) \_\_\_\_\_

TOTAL \$0.72 from 01/07/2020 \_\_\_\_\_

Did you have a log book? If yes provide list of all expenses  
And a copy of the log book.

### D2 WORK RELATED TRAVEL EXPENSES

▪ Parking \_\_\_\_\_

▪ Tolls \_\_\_\_\_

▪ Taxis \_\_\_\_\_

▪ Hire Car \_\_\_\_\_

▪ Air Fares \_\_\_\_\_

▪ Accommodation \_\_\_\_\_

TOTAL \$ \_\_\_\_\_

### D3 WORK RELATED UNIFORMS / PROTECTIVE CLOTHING

▪ Traditional Uniform (Cap, White Uniform Dress, Cardigan,  
Special Non-Slip Shoes) \_\_\_\_\_

▪ Laboratory Coats \_\_\_\_\_

▪ Aprons \_\_\_\_\_

▪ Special Non-Slip Shoes (as part of non traditional uniform) \_\_\_\_\_

▪ Laundry of Deductible Uniform Items \_\_\_\_\_

TOTAL \$ \_\_\_\_\_

### D4 SELF-EDUCATION

▪ Text Books \_\_\_\_\_

▪ Student Union Fees \_\_\_\_\_

▪ Stationery \_\_\_\_\_

▪ Course Fees (Excluding HECS) \_\_\_\_\_

▪ Travel Expenses (Travel to and From Uni or Tafe) \_\_\_\_\_

▪ Decline in Value of Equipment (Eg Computer) \_\_\_\_\_

Purchase date \_\_\_\_/\_\_\_\_/\_\_\_\_

Study related usage % \_\_\_\_\_

▪ Accommodation & Meals (if overnight stay is required for  
work related study activities) \_\_\_\_\_

▪ Running Costs for a room set aside for work  
related study (eg heating/cooling, lighting, excl occupancy costs) \_\_\_\_\_

▪ Interest on Moneys Borrowed, where funds are  
Used to Pay for Self-Education Expenses \_\_\_\_\_

### D5 OTHER WORK RELATED EXPENSES

(i.e. Dedicated Stopwatches, Nurses Fob Watch)

A. Work Related Tools less than \$300 \_\_\_\_\_

Work Related Tools more than \$300 \_\_\_\_\_

Purchase date \_\_\_\_/\_\_\_\_/\_\_\_\_

Purchase date \_\_\_\_/\_\_\_\_/\_\_\_\_

### B. Professional Fees & Subscriptions

Nurses Union, Nursing Council, etc. \_\_\_\_\_

Professional Fees \_\_\_\_\_

Subscriptions \_\_\_\_\_

### C. Other Expenses

• Internet Total Annual Cost \$ \_\_\_\_\_  
Work related usage \_\_\_\_\_%

• Home Phone Total Annual Cost \$ \_\_\_\_\_  
Work related usage \_\_\_\_\_%

• Mobile Phone Total Annual Cost \$ \_\_\_\_\_  
Work related usage \_\_\_\_\_%

• Paper and printer cartridges \_\_\_\_\_

• Software \_\_\_\_\_

• Computer accessories \_\_\_\_\_

• Computer Repairs/upgrades \_\_\_\_\_

• Short Courses, Seminars &  
Conferences \_\_\_\_\_

• Stationery (Diary; Pens etc.) \_\_\_\_\_

• Home Office \_\_\_\_\_

From 1/7/19 – 29/02/2020 @\$0.52ph

From 1/3/19 – 30/06/2021 @\$0.80ph

• Power boards \_\_\_\_\_

• Sunglasses Cost \$ \_\_\_\_\_ Pvt% \_\_\_\_\_

• Sun protection \_\_\_\_\_

• Computer Cost \$ \_\_\_\_\_

Purchase Date \_\_\_\_/\_\_\_\_/\_\_\_\_

Work related usage \_\_\_\_\_%

• Other – explain \_\_\_\_\_

**T5. Private Health Insurance** (all  
dependents must be covered incl spouse) Y / N

**IT7. Did you pay child support?** Y / N

Amount: \_\_\_\_\_

**Number of dependants (under 21)**

• **Do you have a HELP/SFSS debt?** Y / N

Amount: \_\_\_\_\_

• **Do you have a Spouse?**

If yes we need spouse' full name, \_\_\_\_\_

D.O.B \_\_\_\_\_

Taxable Income for the year \_\_\_\_\_

**Donations – you must have receipts**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Income Protection Insurance \_\_\_\_\_

### D12. Personal Superannuation Contributions

If yes, please forward acknowledgment letter from  
your Superannuation fund \_\_\_\_\_

Remember you must apportion all your deductions for  
any private usage