

# Tax Return Deduction Checklist

Name: \_\_\_\_\_

# TEACHER

Year ended 30 June 20\_\_\_\_\_

## WORK RELATED CAR EXPENSES (Kms traveled)

Car Make and Model \_\_\_\_\_

**TOTAL KM (max 5000)** \_\_\_\_\_

**TOTAL \*\$0.66per km (\$0.68 from 01/07/2018)** \_\_\_\_\_

Did you have a log book? If yes provide list of all expenses \_\_\_\_\_  
 And a copy of the log book \_\_\_\_\_

## WORK RELATED TRAVEL EXPENSES

- Parking \_\_\_\_\_
- Tolls \_\_\_\_\_
- Taxis \_\_\_\_\_
- Hire Car \_\_\_\_\_
- Air Fares \_\_\_\_\_
- Accommodation \_\_\_\_\_

\_\_\_\_\_  
 ▪ \_\_\_\_\_  
 \_\_\_\_\_  
 ▪ \_\_\_\_\_

**TOTAL \$** \_\_\_\_\_

## WORK RELATED UNIFORMS / PROTECTIVE CLOTHING

- Laundry of Deductible Uniform Items \_\_\_\_\_
- Dry Cleaning of Deductible Uniform Items \_\_\_\_\_
- Laboratory Coats \_\_\_\_\_
- Art Smocks \_\_\_\_\_

\_\_\_\_\_  
 ▪ \_\_\_\_\_  
 \_\_\_\_\_  
 ▪ \_\_\_\_\_  
 \_\_\_\_\_

**TOTAL \$** \_\_\_\_\_

## SELF-EDUCATION

- Text Books \_\_\_\_\_
- Student Union Fees \_\_\_\_\_
- Stationery \_\_\_\_\_
- Course Fees (Excluding HECS) \_\_\_\_\_
- Travel Expenses (Travel to and From Uni or Tafe) \_\_\_\_\_
  
- Decline in Value of Equipment (Eg Computer) \_\_\_\_\_
- Accommodation & Meals (if overnight stay is required for work related studyactivities) \_\_\_\_\_
  
- Running Costs for a room set aside for work related study (eg heating/cooling, lighting, excludes occupancy costs) \_\_\_\_\_
  
- Interest on Moneys Borrowed, Where Funds are Used to Pay for Self-Education Expenses \_\_\_\_\_

\_\_\_\_\_  
 ▪ \_\_\_\_\_  
**TOTAL \$** \_\_\_\_\_

## OTHER WORK RELATED EXPENSES

### A. Work Related Tools

- Stop Watches, Batteries and Repairs (PE teachers) \_\_\_\_\_

\_\_\_\_\_  
 ▪ \_\_\_\_\_  
**TOTAL \$** \_\_\_\_\_

## B. Work Related Union Dues, Professional Fees

- Australian Early Childhood Association \_\_\_\_\_
- Queensland Teachers Union of Employees \_\_\_\_\_
- Queensland Independent Education Union \_\_\_\_\_
- Australian Education Union \_\_\_\_\_

**TOTAL \$** \_\_\_\_\_

## C. Work Related Subscriptions

- \_\_\_\_\_
- \_\_\_\_\_

**TOTAL \$** \_\_\_\_\_

## D. Other Expenses

- Stationery (Diary; Pens etc) \_\_\_\_\_
- Home Phone\$ \_\_\_\_\_ \$  
 Work % \_\_\_\_\_ %
- Mobile Phone\$ \_\_\_\_\_ \$  
 Work % (as per diary evidence) \_\_\_\_\_ %
- Insurance of Tools and Equipment \_\_\_\_\_
- Repairs to Tools and Equipment \_\_\_\_\_
- Teaching Aids \_\_\_\_\_
- CD's, Floppy Disks, USB Memory Sticks \_\_\_\_\_
- Paper \_\_\_\_\_
- Printer Cartridges \_\_\_\_\_
- Software \_\_\_\_\_
- Computer Accessories \_\_\_\_\_
- Computer Repairs \_\_\_\_\_
- Filing Tray, Draw Organiser \_\_\_\_\_
- Filing Cabinet \_\_\_\_\_
- Desk, chair, lamp, mat, shelves \_\_\_\_\_
- Power Boards, Extension Leads \_\_\_\_\_
- Cost of Attending Seminars, Conferences and Training Courses \_\_\_\_\_
  
- \_\_\_\_\_
- Sun Protection \_\_\_\_\_  
 (PE Teachers, team coaches at all day carnivals) \_\_\_\_\_

T5. Private Health Insurance \_\_\_\_\_ Y / N

IT7. Did you pay child support? \_\_\_\_\_ Y / N

▪ Do you have a HECS/SFSS Debt? \_\_\_\_\_ Y / N

